

#### Keeping It **Local**

## Get ready to start using our new range of payment options!

We're getting close to launching our new payment options which will replace most of our current ways to pay that you've been using. From 3 July 2023, you will have a new range of payment methods to use when you need to make a payment to us. Although most of our payment options are changing, you will not be affected, and you will not need to do anything if you make payments to us by standing order or Direct Debit.

## New payment methods from 3 July 2023

The ways you make a payment to us is changing because we will be using PayPoint payment methods from 3 July which will replace the allpay payment methods you currently use. PayPoint offer their own version of the same payment methods as allpay, as well as additional payment options. You will therefore still be able to pay by:

- Online via the SW9 website or a link directly to our payment website
- A SW9 Community Housing payment app provided by PayPoint
- Telephone
- Direct Debit
- Standing order
- Cash over the counter at shops that accept PayPoint payments using a new SW9 PayPoint payment card.
- Text message / SMS payments We will be introducing a new link payment option PayByLink – where you will be able to make payments using this service.

### What you need to do from 3 July

As most of our current payment options are changing or, in some cases, are no longer available, there's some changes that you may need to make depending on how you currently make payments to us.

Way to pay	What you need to do
Direct Debit	No action required. Payments will be taken as usual.
Standing order	No action required. Your standing order will not be affected, and
	payments will reach us as usual.
Payment app	You will need to stop using and remove the allpay app from your mobile phone. You will need to download our new SW9 Community Housing payment app where you can make a one-off payment or create an account to set up recurring payments, make a payment and see your payment history. The new SW9 Community Housing payment app will be available to download from your Apple App store or Google Play Store depending on your device from 3 July.

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Online	You will need to stop using the allpay website link to make
	payments to us. You will need to use our new website link which
	you can find on our website from 3 July at
	www.sw9.org.uk/waystopay. You will be able to create an account
	where you can set up recurring payments, make a payment and see
	your payment history.
Cheque payments	No action required. You can continue to make payments by cheque
	but you must ensure that you include your payment reference
	number which you can find on your account statements.
Telephone	You can continue to make payments via the telephone by calling
	020 7326 3700 to use our automated telephone payment system.
	You will need to use your payment reference number which you can
	find on your account statements. If your reference number has
	letters, we will automatically send you a payment account number
	(PAN). You will need to use the PAN as your reference when making
	telephone payments.
Payment card	You will no longer be able to make payments using your current
	payment cards (card with the blue banner on the front). We will
	automatically send you a new payment card if you have used your
	card in the last 12 months. You will need to use the new payment
	card (card with the red banner on the front) to make payments to
	us at a PayPoint outlet. You can find a convenient PayPoint local
	at <u>Consumer.paypoint.com</u> . Your current payment card will no
	longer be linked to your account from 3 July, therefore if you use it
	to make payments to us, it may not be credited to your account and
	you may end up in arrears.
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# Payment methods no longer available from 3 July 2023

#### Post office payments

If you pay your rent and / or service charge at the Post Office, you will no longer be able to pay this way from 3 July 2023, but you will still be able to pay in cash at shops that accept PayPoint payments using the new SW9 payment card.

### Need more information?

If you would like more information about the changes to payment methods, speak to someone about changing your current payment method, including how to set up Direct Debit, please email us at <u>info@sw9.org.uk</u>, <u>complete our online contact us form</u> and someone will get back to you, or call us on 020 7326 3700.