**FILMING / PHOTGRAPHY**

**REQUEST FORM**

A drawing of a person

Description automatically generated

Please complete this form if you wish to film or carry out a photo shoot on the Stockwell Park Estate. Once received and agreed you will be provided with an Authorisation to Film/Photograph Notice by SW9 Community Housing.

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| **Name** |  |
| **Organisation** |  |
| **Project Title** |  |
| **Description of the project** |  |
| **Areas the project will be filming/photographing (address, name of block, etc)** |  |
| **Date(s) and times filming will take place** |  |
| **Details of what resources will be on site during filming e.g. number of crew members, equipment, etc** |  |
| **Is there a risk assessment / health and safety guidance and insurance in place?** |  |
| **Has copies of the risk assessment / health and safety guidance and insurance been sent to SW9?** |  |
| **Is there any possibility that the project will bring SW9 or Stockwell Park into disrepute?** |  |
| **Do you agree to making a payment (hourly rate)?**  Contact SW9 for rates |  |
| **Name of responsible officer hiring and job title** |  |
| **Contact details for hirer include: email, mobile number** |  |
| **Date and Signature** |  |

Thank you for completing this form. This will now be reviewed for a decision. Please note that we may require further information and that no filming will take place until relevant payments have been made. For more information, please call 020 7326 3700.

**All completed forms to be emailed to: getinvolved@sw9.org.uk**