**Consent for Authority to Represent**

I named below, tenant of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

give my formal consent to allow the below named representative to act on my behalf with handling matters for me with SW9 Community Housing for the following purposes:

To request, discuss and receive all personal data regarding any complaints with my property named above.

To request, discuss and receive any repairs regarding my property named above.

To request, discuss and receive any financial matters regarding rents, compensation, benefits and arrears for the above-named property.

To update or amend details at the above-named property.

Action any of the data protection rights on behalf of the named tenant.

**Named Representative details:** (please note to enable us to effectively identify this individual we require a contact number and an agreed password to add to our housing systems, should mail be going to them instead of you we would need their email address and personal home address.)

|  |  |
| --- | --- |
| Name: |  |
| Contact Number: |  |
| Home Address: |  |
| Email Address: |  |
| Agreed Password : |  |

I am aware that this consent will be held on file for 3 years from the date of signing, after which new consent will need to be provided.

I am aware that I can withdraw my consent at any time by emailing dpo@sw9.org.uk or by writing to SW9 Community Housing at:

|  |
| --- |
| SW9 Community Housing  6 Stockwell Park Walk  London  SW9 0FG |

**Print Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**